



## National Association of Housing and Redevelopment Officials

630 Eye Street NW, Washington DC 20001-3736  
(202) 289-3500 Toll Free: (877) 866-2476 Fax: (202) 289-8181

**Day 1: Introduction-** including general principles; what is Fair Housing?; background and history; introduction to the Fair Housing Act, Section 504 and ADA; Fair Housing Enforcement (New Freedom Initiative); key provisions of the Fair Housing Act; disability/diversity awareness with emphasis on attitudinal barriers and etiquette; definition of disabled; who is protected and who is not protected; familial status; documentation of the disability or class activities, scenarios and case examples; **Reduction in Barriers-** standards of UFAS; ADA definitions; 7 accessibility features; visit-ability; accommodations and modifications; reasonable accommodations process; UFAS checklist and activities, scenarios and case examples; **The Process for Fair Housing-** filing a complaint; processing a complaint; addressing the complaint; levels of proof; remedies for the case; case law; administrative options; voluntary compliance agreements; conciliatory agreements and activities, scenarios and case examples; **Specifics to the HCV Program-**general provisions; admission and briefing; assuring communication; outreach; applications and processing; supplemental information to the application; finding a suitable unit and extension of the voucher term.

**Day 2: Continuation of Specifics to the HCV Program-** leasing form a relative; adjustments to the payment standard; rent reasonableness; adjustments to the utility allowance schedule; nondiscrimination requirements for private owners; HAP requirements; portability; HCV Homeownership provisions; adjustments to HCV HO eligibility requirements and activities, scenarios and case examples; **Specifics to the Public Housing Program-** equal opportunity requirements; site and neighborhood standards; Section 504 requirements; reasonable modifications; eligibility requirements; preferences; designated housing types; site-based waiting list; opening the waiting list; accepting applications; ineligibility due to criminal history; mitigating circumstances; purging/updating the waiting list; verification of factors; live-in aides and medical equipment; definition of a live-in aide; live-in aide screening; service animals/companion animals; transfers and 504 accessible units; termination/grievance process and activities, scenarios and case examples; **Other provisions to Fair Housing-** Violence Against Women Act (VAWA); Limited English Proficiency (LEP); OIG audits and over-subsidization; sexual harassment; steering hate crimes; housing authority and other cases; assessments for Fair Housing; VCA agreements and conciliatory agreements. Proficiency Test.

**Preston Prince**, CME, President; **Stephen W. Merritt**, PHM, Senior Vice President; **Terry M. Feveryear**, PHM, Vice President-Housing; **Elizabeth S. Glenn**, Vice President-International Research and Global Exchange; **Diane Haislip**, SPHM, CMMO, CMVO, CMPO, Vice President-Member Services; **Harden A. Oldfield III**, CME; Vice President-Professional Development; **Dionne Roberts**, Vice President-Community Revitalization and Development; **Deanna Wagner**, NCC, Vice President-Commissioners; **Saul N. Ramirez, Jr.**, Chief Executive Officer